**Role**: Trustee Brent Foodbank

**Where:** Brent Foodbank is based in the London borough of Brent. Applications are particularly welcome from people who live or work in Brent and who reflect Brent’s diverse community.

**When:** We hold monthly board meetings plus other trustee sub-committee meetings.

**Time commitment:** Trustee board meetings (2 hours) are held monthly online in the evenings. Attendance at board sub-committee meetings (e.g. Fundraising sub-committee), which are arranged to suit participants (1 hour). Trustees should also support Brent Foodbank by attending volunteer events, food distribution sessions and fundraising events.

**Brent Foodbank**

We are a Charitable Incorporated Organisation (CIO) established in December 2023 and took on the work of Trussell from 1 March 2024. We are proud members of the Trussell foodbank network.

Brent Foodbank's primary goal is to prevent or relieve poverty in Brent and the surrounding area by providing emergency food to people in crisis while treating them with dignity and respect. We have the longer-term ambition of breaking the poverty cycle and alleviating social isolation. Our volunteering teams also help signpost people who use our services to helpful partner organisations.

Our clients include individuals, families, children and young people, the elderly, and people with disabilities. We operate as a referral food bank and hold three client food distribution sessions each week—two at Church End Neasden and one in Kingsbury. Our stock warehouse is located on Willesden High Road.

**Overview of the role:**

The role involves acting as a charity trustee to set the strategic direction for the foodbank. Providing good governance, ensuring that the foodbank meets its objectives and fulfils its charitable purpose. Ensuring the foodbank operates within its budget and in compliance with its charity, legal and operational goals.

**Key tasks**

*Trustee – Key Responsibilities along with the board of trustees include:*

* to approve, support, and guide the charity’s purpose, vision, strategy, goals and objectives
* to manage the charity’s resources responsibly, including ensuring the charity’s assets are used only to carry out its purpose, avoid undue risk, and not over-commit the charity
* to ensure the effective and efficient administration of the charity, responding to changes in the local community as appropriate to ensure that key risks are identified, monitored, and controlled appropriately
* to ensure appropriate financial plans are in place, budgets are monitored, and progress is evaluated
* to review and approve financial statements
* to help promote the organisation to key stakeholders and beneficiaries
* to ensure the charity has appropriate procedures to comply with current legislation and good practice, including employment, health and safety, equity, diversity and inclusion, safeguarding, and GDPR compliance/data protection
* to prepare for and regularly attend and participate in board and sub-committee meetings and any Trustee away days.

**About you:**

* a knowledge of and commitment to the work of the Brent Foodbank
* a passion for the foodbank’s vision and strategy
* an ability and experience to contribute to matters in a supportive and confident manner
* the ability to listen and engage with people with a diverse range of backgrounds and experiences
* an understanding of our local community and the services, agencies, faith communities and other groups within it

**Benefits of volunteering:**

* feeling you are making a difference whilst volunteering with us
* meeting new people and being part of a motivated team that shares a passion to eradicate poverty in our community
* building a movement for change with our volunteers, staff, and the people who use our food bank
* bringing our staff, volunteers, and trustees together to achieve our vision
* gaining a greater insight and understanding of local agencies and partnerships.

**Impact of your role**

By serving as a trustee at the foodbank you are part of providing a vital support function in our local community, ensuring a dignified experience to anyone visiting or anyone who comes into contact with Brent Foodbank.

**Support**

Trustee induction Guidance is available to support prospective candidates. Upon appointment, you will have access to the Trussell network’s trustee training materials.

**Please Note:**

* You will join for a three-year term which can be extended.
* The role of Trustee is not remunerated
* You may be required to have a DBS check depending on your duties as a trustee

**How to apply:**

Please use the following link [ ] to apply for the Trustee role. Applications as soon as possible please and before 3 October.

[Brent General Trustee 08\_25]